



Six Mile Rural Community Water District

District Policy Manual

214 Lusk Rd/P.O. Box 350
Six Mile, South Carolina 29682

0.0 Board Powers and Duties

The Six Mile Rural Community Water District was created by Legislative Act No. 1022 of the General Assembly of 1964 (Section 59-626.1 through 59-626.12, Code of Laws for South Carolina). For service areas, see attached map.

Partial Description of Powers and Duties of Directors

The District, acting through its governing body, is hereby vested with all such powers as may be necessary or incidental to carry out its purposes, functions, and responsibilities, including, but without limiting, the following:

- 0.1 To have perpetual succession.
- 0.2 To sue and be sued.
- 0.3 To adopt, use, and alter a corporate seal.
- 0.4 To define a quorum for meetings.
- 0.5 To maintain a principal office.
- 0.6 To make bylaws for the management and regulation of its affairs.
- 0.7 To build, construct, maintain, and operate ditches, tunnels, culverts, flumes, conduits, mains, pipes, dikes, dams, and reservoirs.
- 0.8 To build, construct, maintain, and operate distribution systems for the distribution of water for domestic or industrial use.
- 0.9 To acquire and operate any type of machinery, appliances, or appurtenances necessary or useful in constructing, operating, and maintaining the system.
- 0.10 To contract for or otherwise acquire a supply of water and sell water for industrial or domestic use.
- 0.11 To prescribe rates and regulations under which such water shall be sold for industrial or domestic use.
- 0.12 To enter into contracts of long duration for the sale of water with persons, private corporations, municipal corporations, or public bodies or agencies.
- 0.13 To prescribe such regulations as it shall deem necessary to protect from pollution all water in its pipes, tanks, reservoirs, distribution systems, or elsewhere within its system.

Provided, that prior to the adoption of any regulation, the District shall hold a public meeting for the consideration thereof and shall advertise in a newspaper of general circulation

the nature and scope of the regulation to be considered for adoption. Such notice shall be published on two occasions prior to such meeting and at least ten days prior thereto.

0.14 To make contracts of all sorts and to execute all instruments necessary or convenient for the carrying on of business of the District.

0.15 To acquire, purchase, hold, use, lease, mortgage, sell, transfer, and dispose of any property, real, personal, or mixed, or any interest therein.

0.16 To make use of county and state highway rights-of-way in which to lay pipes and lines in such manner and under such conditions as the appropriate officials in charge of such rights-of-way shall approve.

0.17 Subject always to the limitations of Section 4, Article VIII of the Constitution of this State, to make use of all streets and public ways of an incorporated municipality for the purpose of laying pipes and lines.

0.18 To alter and change county and state highways wherever necessary to construct the system under such conditions as the appropriate officials in charge of such highways shall approve.

0.19 To exercise the power of eminent domain for any corporate function. The power of eminent domain may be exercised through any procedure prescribed by Sections 25-101 through 25-140 and 33-121 through 33-148 of the 1962 Code, as now or hereafter constituted.

It is the intent of this provision that further amendments and modifications of these Code provisions shall be deemed to amend and revise correspondingly the powers granted by this paragraph. The provisions of this item shall not apply to public utilities and railroads which already have the power of eminent domain.

0.20 To appoint officers, agents, employees, and servants; to prescribe the duties of such; to fix their compensation; and to determine if and to what extent they shall be bonded for the faithful performance of their duties.

0.21 To make contracts for construction and other services, provided that such contracts shall be let on competitive bidding and awarded to the lowest responsible bidder.

0.22 To borrow money and to make and issue negotiable bonds, notes, and other evidences of indebtedness payable from all or any part of the revenues derived from the operation of its system.

The sums borrowed may be those needed to pay all costs incident to the construction and establishment of the system and any extensions, additions, and improvements thereto, including engineering costs, legal costs, and construction costs; the sum needed to pay interest during the period prior to which the system or any extension, addition, or improvement thereof shall be fully in operation; such sum as is needed to supply working capital to place the system in operation; and all other expenses of any sort that the District may incur in establishing, extending, or enlarging the system.

Neither the full faith nor credit of the State of South Carolina nor of Pickens County shall be pledged for the payment of the principal and interest of the obligations, and there shall be on the face of each obligation a statement plainly worded to that effect. Neither the members of the Board nor any person signing the obligations shall be personally liable thereon.

To the end that a convenient procedure for borrowing money may be prescribed, the District shall be fully empowered to avail itself of all powers granted by Sections 59-361 through 59-415 and 59-651 through 59-682 of the 1962 Code, as now or hereafter constituted, it being the intent of this provision that further amendments and modifications of the Code provisions shall be deemed to amend and revise correspondingly the powers granted by this paragraph.

In exercising the power conferred upon the District by such Code provisions, it may confer upon the holders of its securities all rights and liens authorized by law.

1.0 Source of Water

Water is purchased from Greenville Water System at the following points:

- 6" turbo meter on SC Highway 133, behind Durham Convenient Mart – Greenville Water
- 6" meter on Amberwood Rd.

2.0 Work Performed

All work performed for Six Mile Rural Community Water District is done by Six Mile Rural Community Water District. This includes billing and collecting, making taps, installing new lines, repairing leaks, and all other related activities involved in supplying water to our customers.

3.0 Location of Office

All regular business for the water company is conducted at the Six Mile Rural Community Water District office at 214 Lusk Road, Six Mile, SC. Office hours are 8:00 a.m. to 4:30 p.m., Monday through Friday. The 24-hour water emergency phone number is 864-868-0942.

4.0 Billing Policy

4.1 Meter Reading and Billing Schedule

Meters are read monthly on or near the 10th day of each billing month. Bills are mailed during the last working week of the cycle month and should be received by the 1st day of the billing month. The SMRCWD is not responsible for mail delivery.

4.2 Payment Terms and Penalties

Bills are payable from the 1st day of the billing month to the 10th day of the billing month without penalty. A 10% late fee will be added to all bills not paid by the 10th.

4.3 Disconnection and Reconnection

All bills not paid by the 25th of the month are subject to disconnection and a \$50.00 reconnection fee. Water reconnected after hours will incur an additional \$25.00 fee, making the total reconnection fee \$75.00.

4.4 Meter Tampering

Tampering with metering equipment or breaking a locking device will result in a \$100.00 fee per incident. A second offense will result in service termination and removal of the metering equipment. Reinstatement requires payment of the outstanding balance plus applicable fees.

5.0 Fire Hydrant Use

Fire hydrants are to be used for fires only. In some cases, hydrant use may be necessary; in such cases, the following procedures must be strictly followed:

- A \$125.00 availability fee will be assessed each time the hydrant is used.
- All water must be metered and paid for at the rate of \$5.00 per thousand gallons.
- Only one metering station, located at Ponderosa Dr., may be used for non-fire purposes.
- Permission for hydrant use and billing must be handled by district personnel.

Non-compliance with these requirements will be addressed under South Carolina Law 16-13-385. County and state highway departments may use hydrants for construction under special arrangements.

No one receives free service.

6.0 Leak Adjustment Policy

One adjustment, based on the cost of water service (\$3.00 per thousand), may be granted once per 12-month period. The adjustment applies to the highest bill within a two-cycle period. All adjustments must be made and paid by the 10th of the month to avoid late penalties. Unpaid adjustments are void after 30 days.

7.0 Service Inactivation and Reactivation

Each permanent dwelling requires a separate tap. Accounts inactive for three months are subject to inactivation. To reactivate service, the customer must pay the activation fee plus any outstanding balance.

If an account remains inactive for more than 24 months, the meter may be removed, and the customer will be required to pay both a reactivation fee and a new meter set fee. After two years of inactivity, the tap may be permanently removed at the district's discretion.

8.0 Returned Payments

Returned payments are charged a \$36.00 fee, plus any bank fees. Service will be disconnected upon notice of return unless arrangements are made to pay the balance. An additional \$50.00 charge will apply if arrangements are not made promptly.

9.0 Service Charges

All new customers will be charged a \$50.00 transfer fee. Trouble calls on the customer's side of the meter are billed at \$50.00 during business hours or \$75.00 after hours.

10.0 Mobile Home Parks

A master meter may be used for a mobile home park or individual meters may be installed. Each mobile home is charged a minimum rate plus overages.

11.0 Rental Property

All service connections remain in the property owner's name. Owners are responsible for all water service payments.

12.0 Meter Relocation

When necessary, a tap may be moved for \$950.00. The cost to set a meter in an existing box is \$400.00. Testing a meter costs \$75.00 if the meter tests good.

13.0 Subdivisions and Extensions

The district does not install water mains for developers or individuals. Developers pay all costs of extensions. Effective 01/01/2026, a \$1,000 impact fee will be collected per property/unit.

Effective 10/13/2025, only one dwelling or facility shall be served through one service connection, excluding approved master-metered developments meeting SCDES regulations.

14.0 Meetings

Regular meetings are held quarterly on the first Monday at 5:30 p.m. at the Six Mile Rural Community Water District office, 214 Lusk Road, Six Mile, SC. Members wishing to speak must contact the Board Chairman at least 10 days in advance to be placed on the agenda.

The annual meeting is held the second Tuesday of August. Members are notified of the time and place. The meeting includes discussion of the audit report, election of directors, and general member issues. The fiscal year begins July 1 each year.

15.0 Water Rate Structure

5/8" Meter

- 0–2,000 gallons: \$36.00
- 2,001–12,000 gallons: \$5.45 per thousand gallons
- Over 12,000 gallons: \$5.75 per thousand gallons

1" Meter

- 0–3,000 gallons: \$40.00
- 3,001–30,000 gallons: \$5.45 per thousand gallons
- Over 30,000 gallons: \$5.75 per thousand gallons

2" Meter

- 0–5,800 gallons: \$51.00
- 5,801–96,000 gallons: \$5.45 per thousand gallons
- Over 96,000 gallons: \$5.75 per thousand gallons

4" Meter

- 0–20,000 gallons: \$207.00
- 20,001–125,000 gallons: \$5.45 per thousand gallons
- Over 125,000 gallons: \$5.75 per thousand gallons

16.0 Tap Fees

¾": \$2,000.00

1": \$2,300.00

2": Cost plus 30%

17.0 Policy for Line Extension

Any line extension, whether on a highway or private property, must be paid in full by the requesting party. All lines and appurtenances become district property upon completion.

18.0 Mission Statement

To serve as many people within the service area as financially feasible with potable water.

19.0 Board of Directors

Joe Dunn, Chairman

Scott Holder, Vice Chairman

Doug Hayes

Gary Stancell

Dean Porter

20.0 Policy for Detailing Water Mains and Appurtenances

The district shall install all mains and appurtenances connected to the distribution system. Work may be completed by contract or by district crews. All mains shall be Class 350 American Ductile Iron Pipe or equivalent.

Plans and Specifications

Plans shall be prepared by the district's consulting engineer or an approved engineer. Developers must pay a 6–8% review and inspection fee. Work cannot begin until permits are secured and plans are approved.

Commencement, Inspection, and Overhead

Developers must pay 10% of total cost upon authorization and the balance before construction begins. Engineering and overhead add 10% when using the district's consulting engineer. Additional 2–3% inspection fees may apply.

Before work starts, developers must deed all constructed lines to the district. The district will operate and maintain them thereafter.

21.0 Policy Changes

The water district reserves the right to modify policies as necessary.